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Ref. No. HRD:LAT:REC:316

## **ADVERTISEMENT**

### **RECRUITMENT OF SPECIALIST OFFICERS IN VARIOUS VERTICALS/ SCALES**

SyndicateBank a leading Public Sector Bank, invites applications from Indian citizens for appointment of **specialist officers** in various verticals/scales. The details are given below:

**IMPORTANT DATES:**

Opening date for submission of application	08.05.2019
Last Date for submission of application	22.05.2019

**DETAILS OF VACANCIES:**

Post code	Name of the Post	Scale	Vacancies
1.	Asst. Manager (Certified Ethical Hacker)	JMGS-I	02
2.	Asst. Manager (Cyber Forensic Analyst)	JMGS-I	02
3.	Asst. Manager (Application Security Tester)	JMGS-I	02
4.	Manager (Application/web security personnel)	MMGS-II	02
5.	Manager (Computer/Digital Forensic Specialist)	MMGS-II	02
6.	Manager (IT Security Specialist)	MMGS-II	04
<b>TOTAL</b>			<b>14</b>

**Reservation in posts:**

Name of the post	Scale	No. of vacancies					
		Total	SC	ST	EWS	OBC	GENERAL
Asst. Manager (Certified Ethical Hacker)	JMGS-I	02	-	-	-	-	02
Asst. Manager (Cyber Forensic Analyst)		02	-	-	-	-	02
Asst. Manager (Application Security Tester)		02	-	-	-	-	02
Manager (Application/web security personnel)	MMGS-II	02	-	-	-	-	02
Manager (Computer/Digital Forensic Specialist)		02	-	-	-	-	02
Manager (IT Security Specialist)		04	-	-	-	01	03

**SC-Scheduled Castes, ST-Scheduled Tribes, EWS-Economically Weaker Sections, OBC- Other Backward Classes**

**Note:**

- (i) The number of vacancies is provisional and may vary according to actual requirements of the Bank.

**Reservation for Economically Weaker Sections (EWSs):** Persons who are not covered under the existing scheme of reservation for the Scheduled Castes, the Scheduled Tribes and Socially and Educationally Backward Classes and whose family has gross annual income below ₹ 8.00 lakh are to be identified as EWSs for the benefit of reservation subject to other criteria stipulated in the Government guideline.

**Reservation for Persons with Benchmark Disabilities:**

The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Disabilities Act, 2016".

**EMOLUMENTS:**

Scale	Pay Scale ( ₹)	CTC (at Bengaluru) Annual Amount (Approx. in Lacs)
JMGS-I	23700-42020	₹ 7.79 Lacs
MMGS-II	31705-45950	₹ 9.76 Lacs

Emoluments will vary place to place. The scale of pay applicable to different grades is furnished above. The CTC includes DA, CCA (wherever applicable), special allowance, Quarters rent, NPS management contribution, LFC, Annual medical aid, vital health insurance premium, conveyance, etc., as per rules in force.

**Probation and Confirmation:** The selected candidates will be on probation for a period of two years for JMGS-I & one year for MMGS-II from the date of joining. Their confirmation in the Bank's service will be decided in terms of the provisions of the SyndicateBank (Officers) Service Regulations.

**Posting and Transferability of the selected candidates:** The selected candidates will be posted as per the requirement of the Bank and thereafter liable to be transferred anywhere in India.

**1. ELIGIBILITY CRITERIA: NATIONALITY/ CITIZENSHIP:**

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the interview to be conducted by the Bank but on final selection the offer of appointment will be given only after the Government of India has issued the necessary eligibility certificate to him/her.

**2. THE AGE, QUALIFICATION AND EXPERIENCE AS ON 01.04.2019 FOR THE ABOVE POSTS ARE PRESCRIBED AS UNDER:**

S N	Post	Age	Educational qualification	Post Qualification work experience
1	Asst. Manager (Certified Ethical Hacker)	Min. – 20 y Max. – 30 y	<p>B.E./B. Tech Degree or Post Graduate Degree in Computer Science / Computer Technology / Computer Science &amp; Engineering/ Computer Engineering/ Computer Science &amp; Technology/ Information Technology/ Electronics &amp; Communications with minimum 60% marks or Equivalent Grade or First Class (minimum 55% marks or equivalent Grade for SC/ST)</p> <p>Should possess Certified Ethical Hacker (CEH) certification.</p> <p>Desirable to have active OSCP/CISSP certifications.</p>	<p>Candidate with work experience in BFSI Sector or in any other industry in handling various Ethical Hacking and penetration testing related work including identifying security risk and development plan, application security testing related roles, conducting VAPT for web app under OWASP top 10, worked on tools like Metasploit, Nessus, Burpsuite, Acunetix, checkmarx, AppScan, Nexpose and experience of developing exploits, using KALI LINUX will be given preference. Candidate should have knowledge of conducting Red Team/ Blue Team exercises.</p> <p>Candidate should have knowledge on Password guessing and cracking, session hijacking, session spoofing, Network traffic sniffing, Denial of Service attacks, Exploiting buffer overflow vulnerabilities and SQL Injection.</p>
2	Asst. Manager (Cyber Forensic Analyst)	Min. – 20 y Max. – 30 y	<p>B.E. / B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology / Computer Science &amp; Engineering/ Computer Engineering/ Computer Science &amp; Technology/ Information Technology/ Electronics &amp; Communications with minimum 60% marks or Equivalent Grade or First Class (minimum 55% marks or equivalent Grade for SC/ST) with any one of the following certifications:</p> <p>a. Certified Cyber Forensic Professional (CCFP) b. Computer Hacking Forensic Investigator (CHFI)</p>	<p>Candidate with work experience in handling Cyber/ Digital Forensic related roles including imaging, analysis and forensic investigations will be given preference.</p>

S N	Post	Age	Educational qualification	Post Qualification work experience
3	Asst. Manager (Application Security Tester)	Min. – 20 y Max. – 30 y	<p>B.E. / B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technology / Computer Science &amp; Engineering/ Computer Engineering/ Computer Science &amp; Technology/ Information Technology/ Electronics &amp; Communications with minimum 60% marks or Equivalent Grade or First Class (minimum 55% marks or equivalent Grade for SC/ST).</p> <p>Desirable to have possessed CISA/CISSP certification.</p>	<p>Candidate with two years' work experience in BFSI Sector or in any other industry in handling various Application Security Testing related roles including testing in ASP.Net/VB.Net 2010, SQL Server, Crystal Report, OOPS concepts, web services, stored procedure, DB Optimization techniques, experience (HTTP, CSS), AJAX, JQuery, JAVA Script will be given preference.</p> <p>Candidates with knowledge of SDLC Cycle, Infragistic Controls, Web development, Experience in application of standard software development principles, knowledge of HTTP protocol (Requests, responses, Cookies etc.), will be given preference.</p>
4	Manager (Application/ Web Security Personnel)	Min. – 25 y Max. - 35 y	<p>B.E. / B.Tech Degree or Post Graduate Degree in Computer Science / Computer Technolgy / Computer Science &amp; Engineering/ Computer Engineering/ Computer Science &amp; Technology/ Information Technology/ Electronics &amp; Communications with minimum 60% marks or Equivalent Grade or First Class (minimum 55% marks or equivalent Grade for SC/ST)</p> <p>Desirable to have possessed CISA/CISSP certification.</p>	<p>02 years post qualification in BFSI Sector or in any other industry in handling various Application security testing related roles like conducting VAPT for web app under OWASP top 10, worked on tools like Metasploit, Nessus, Burpsuite, Acunetix, checkmarx, Webinspect, Burpsuite, Charles, Fiffler, AppScan, Nexpose and Mobsf.</p> <p>Experience of developing exploits, using KALI LINUX etc will be given preference.</p> <p>Skill set in secure development, secure development life cycle, secure programming life cycle, secure SDLC, secure code review, secure source web application security, secure source, OWASP, Static code Review is preferable.</p>

S N	Post	Age	Educational qualification	Post Qualification work experience
5	Manager (Computer/ Digital Forensic Specialist)	Min. – 25 y Max. - 35 y	<p>Bachelor's Degree in Computer Science/IT or BCA/MCA.</p> <p>Any one of the certifications like Certified Computer Forensics Examiner (CCFE), Certified Computer Examiner (CCE), Certified Cyber Forensic Professional (CCFP), GIAC Certified Forensic Examiner (GCFE) &amp; GIAC Certified Forensic Analyst (GCFA).</p>	<p>Candidates with one or more of the following are preferred:</p> <ul style="list-style-type: none"> <li>▪ A minimum of two years equivalent Computer Forensic experience.</li> <li>▪ Two years of enterprise level information security or information technology experience.</li> </ul>
6	Manager (IT Security Specialist)	Min. - 25 y Max. - 35 y	<ol style="list-style-type: none"> <li>1. Bachelor's Degree in Computer Science/IT or Similar technical field BCA/MCA</li> <li>2. Any one of the certifications CISA, CISM, CISSP, CEH, CCNA, COBIT.</li> </ol>	<ol style="list-style-type: none"> <li>1. Three years of Banking experience and</li> <li>2. Two years of enterprise level information security or information technology experience.</li> <li>3. Knowledge of information security principles, including risk assessment and management, threat and vulnerability management, incident response, identity and access management.</li> <li>4. Experience in developing, documenting and maintaining security procedures.</li> <li>5. Knowledge of network infrastructure, including routers, switches, firewalls, and associated network protocols and concepts.</li> <li>6. Working technical knowledge of current systems' software, protocols and standards.</li> <li>7. Strong knowledge of TCP/IP and network administration/protocols.</li> </ol>

**Note:**

- a. Degrees obtained should be from a University/ Institution/ Board recognised by Government of India/ approved by government regulatory bodies.
- b. In addition to the qualification and experience, the candidates should possess certifications wherever prescribed.
- c. Degree/PG degree Certificate/provisional degree certificate issued by the University shall be produced.
- d. Year-wise/Semester-wise marks sheets of each year/semester or consolidated marks card in respect of the qualifying examination from the University concerned shall be produced.

3. Job Profile:

<b>Sl. No.</b>	<b>Post</b>	<b>Job profile</b>
1	<b>Certified Ethical Hackers</b>	<ol style="list-style-type: none"><li>1. Candidate should scanning ports tools like NMAP, NESSUS to scan one's own systems and find open ports.</li><li>2. Candidate should examine patch installations and make sure that they cannot be exploited.</li><li>3. Candidate should engage in social engineering concept like Dumpster diving.</li><li>4. Candidate should be able to evade IDS (Intrusion Detection systems), IPS (Intrusion Prevention systems), honey pots and firewalls.</li><li>5. In addition other strategies like sniffing networks, bypassing and cracking wireless encryption and hijacking web servers and web applications.</li><li>6. Candidate also has to deal with issues related to System/laptop theft and employee fraud.</li><li>7. Candidate should be able to conduct Red Team/ Blue Team exercises.</li><li>8. Candidate should conduct advanced penetration tests to identify vulnerabilities in computer systems, which could be penetrated by malicious intruders.</li><li>9. Candidate should undertake daily tasks to check security include monitoring incoming and outgoing data and reverse engineering malware to determine its threat level.</li><li>10. Candidate should identify the vulnerabilities and the business risk, assess the efficacy of the defences and check the mitigating controls already in place by simulating the objectives and actions of an attacker.</li><li>11. Any other work entrusted by the Bank from time to time.</li></ol>

Sl. No.	Post	Job profile
2	<b>Cyber Forensic Analysts</b>	<ol style="list-style-type: none"> <li>1. Conducting forensic processes on a variety of digital media including hard drives, thumb drives, media cards, cell phones and other devices.</li> <li>2. Creating detailed notes on processes undertaken and developing forensic reports in support of counter intelligence or criminal investigations and other types of inquiries.</li> <li>3. Expertise in developing new and innovative forensic processes and procedures. Conducting peer reviews of other examiner's reporting.</li> <li>4. Accountable for the provision of global set of cyber security services and products in order to maintain and continuously improve Banks cyber security posture in today's ever evolving cyber security landscape, incident response investigations, digital forensic examinations, research into cutting edge forensic techniques, and evaluation of forensic tools.</li> <li>5. Any other work entrusted by the Bank from time to time.</li> </ol>
3	<b>Application Security Tester</b>	<ol style="list-style-type: none"> <li>1. Application Security testing for Web, Mobile, client Server application, Conduct Manual &amp; Automated testing of Application, database-Perform white, black, grey box testing, penetrating testing and configuration audit of server with different platforms, Verify security controls as per OWASP, SANS</li> <li>2. Any other work entrusted by the Bank from time to time.</li> </ol>
4	<b>Application/ Web Security Personnel</b>	<ol style="list-style-type: none"> <li>1. Ensuring secure coding practices are implemented and working effectively within the development teams. Validating secure coding practices are in place and functioning as intended.</li> <li>2. Quality review that secure coding practices in place within the development teams. Validate practices are implemented as designed and working effectively.</li> <li>3. Review and consult with development teams on any deficiencies identified with the secure coding practices. Be able to explain expectations for each security practice and recommend how to remediate any deficiencies noted.</li> <li>4. Application security assessment</li> <li>5. Any other work entrusted by the Bank from time to time.</li> </ol>

Sl. No.	Post	Job profile
5	<b>Computer/ Digital Forensic Specialist</b>	<ol style="list-style-type: none"> <li>1. Candidate shall conduct forensic examinations of digital and other multimedia evidence through the application of scientific practices for the recognition, collection, analysis, preservation and interpretation of digital evidence utilizing appropriate scientific methodologies, forensic techniques, and quality assurance practices. The candidates shall have demonstrable and evidenced capability for the conduct of forensic investigations.</li> <li>2. Candidate shall conduct disc forensics, mobile forensics, network forensics, e-discovery using any/ some of the Open Source/ Free and Commercial Tools in day to day digital investigations like Autopsy, Access data Forensic Tool Kit (FTK), Encase, Belkasoft Evidence Centre, Write blockers and disk duplicators, Cellebrite, UFED, XRY, Oxygen Forensics, Mobil edit, Magnet Axiom, X-ways forensics, Helix3, CAINE, Volatility, etc., and hardware tools such as Tableau/ Logicube, etc.</li> <li>3. Candidate shall create detailed notes on processes undertaken and develop forensic reports in support of counter intelligence or criminal investigations and other types of inquiries, having good understanding of cyber laws, good report writing and communication skills in English.</li> <li>4. Candidate should be up-to-date with recent technological advances and developments, advances in computer technology.</li> <li>5. Candidate should provide oversight for on-site examinations and collections and handling of digital evidence in legally acceptable manner.</li> <li>6. Candidate should have knowledge about Windows Registry, RAM Analysis, Timeline Analysis and Linux based systems.</li> <li>7. Candidate should have the ability to communicate findings orally (i.e., in court), in writing and to communicate cohesively with all members of the investigative team, etc.</li> <li>8. Candidate shall undertake incident response investigations, research into cutting edge forensic techniques, and evaluation of forensic tools.</li> <li>9. Candidate has to undertake forensic readiness analysis of the Bank's IT systems and processes on a regular basis.</li> <li>10. Any other work entrusted by the Bank from time to time.</li> </ol>



Sl. No.	Post	Job profile
6	IT Security Specialist	<ol style="list-style-type: none"> <li>1. Perform system security administration on designated technology platforms, including operating systems, applications and network security devices, in accordance with the defined policies, standards and procedures, as well as with industry best practices and vendor guidelines, if any.</li> <li>2. Perform installation and configuration management of security systems and applications, including policy assessment and compliance tools, network security appliances and host-based security systems.</li> <li>3. Apply patches where appropriate and, at the direction of, remove or otherwise mitigate known control weaknesses, such as unnecessary services or applications or redundant user accounts, as a means of hardening systems in accordance with security policies and standards.</li> <li>4. Locate and repair security problems and failures.</li> <li>5. Perform normal and exceptional processing of user access and change requests, escalating such requests when appropriate.</li> <li>6. Report unresolved network security exposures, misuse of resources or noncompliance situations using defined escalation processes.</li> <li>7. Assist and train junior team members in the use of security tools, the preparation of security reports and the resolution of security issues.</li> <li>8. Develop and maintain documentation for security systems and procedures.</li> <li>9. Research, recommend, evaluate and implement information security solutions that identify and/or protect against potential threats, and respond to security violations.</li> <li>10. Administer and maintain end-user accounts, permissions and access rights for all systems.</li> <li>11. Participate in infrastructure projects to develop, plan, and implement specifications for network and distributed system security technologies in support of key information systems.</li> <li>12. Assist in the management of firewalls, intrusion detection systems, switches and routers.</li> </ol>

	<p>13. Download and test new security software and/or technologies.</p> <p>14. Support data encryption deployments, including key management.</p> <p>15. Implement or coordinate remediation required by audits, and document exceptions as necessary.</p> <p>16. Research threats &amp; vulnerabilities and, where appropriate, take action to mitigate threats and remediate vulnerabilities.</p> <p>17. Recommend, schedule and/or apply fixes, security patches and any other measures required in the event of a security breach.</p> <p>18. Maintain network security diagrams and support information security architectural requirements.</p> <p>19. Any other work entrusted by the Bank from time to time.</p>
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**4. RELAXATION IN UPPER AGE LIMIT: (In case of candidates belonging to the following categories)**

Sl. No.	Category	No. of years of relaxation
i)	Scheduled Caste/Scheduled Tribe	5 years
ii)	Other Backward Classes (Non-creamy layer)	3 years
iii)	Persons With Benchmark Disabilities as defined under "The Rights of Persons with Disabilities Act, 2016"	10 years
iv)	Persons ordinarily domiciled in the State of J & K during the period 01.01.1980 and 31.12.1989	5 years
v)	Ex-Servicemen : Ex-service Commissioned Officers, including ECOs/ SSCOs, who have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date for receipt of applications) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or invalidment.	5 years
vi)	Persons affected by 1984 riots	5 years

**Note:**

- The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned above in Point No. 4 (iii) to 4 (vi).
- Candidates claiming relaxation under 4 (i to iii) should enclose necessary certificate as documentary proof.
- The candidates eligible for age relaxation under 4 (iv) above must produce the Domicile Certificate at the time of interview from the District Magistrate within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by Govt. of J & K to the effect that the candidate had ordinarily been domiciled in the State of J & K during 1<sup>st</sup> Jan. 1980 and the 31<sup>st</sup> day of December 1989.

## 5. RESERVATIONS:

A. Reservation for SC/ST/OBC/EWS candidates will be provided as per government guidelines. Candidates belonging to and applying under 'reserved OBC category' or claiming reservation under EWS are required to submit a certificate regarding his/her 'Community' or EWS status in the prescribed format "FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES AND ECONOMICALLY WEAKER SECTION APPLICANTS APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA" (Formats available on Bank's website along with this Notification) and the OBC certificate should contain the "Non-creamy Layer Clause" which is not more than one year old and EWS certificate issued on or after 01.02.2019. Candidates not producing the above certificate will not be considered under the OBC category or EWS whichever is applicable.

### B. Reservation for Persons with Benchmark Disabilities:-

Under section 34 of "The Rights of Persons with Disabilities Act, 2016", persons with benchmark disabilities are eligible for Reservation. The reserved categories of disabilities mentioned under this Act are namely:

- a. blindness and low vision;
- b. deaf and hard of hearing;
- c. locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;
- d. autism, intellectual disability, specific learning disability and mental illness;
- e. multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

**Note:** Definition of the above specified disabilities will be as per "THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016".

The allocation of reserved vacancies for the persons with benchmark disabilities will be as prescribed in the "The Rights of Persons with Disabilities Act, 2016".

## 6. The competent authority for the issue of the certificate to SC / ST / OBC /EWS/ Persons with Benchmark Disabilities (PwBD) is as under:

**For SC/ST/OBC/EWS:** (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-divisional officer of the Area where the candidate and or his family normally resides.

**For Persons with Benchmark Disabilities:** Authorised certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic / Ophthalmic / ENT Surgeon or any person designated as certifying authority by appropriate government.

Candidates belonging to SC, ST, OBC, EWS, PwBD categories have to submit certificates in support of it at the time of interview.

## **7. SELECTION PROCEDURE:**

Bank reserves the right whether to conduct online test and/or GD/interview depending on the number of eligible candidates applying for the posts indicated. For the purpose of GD/interview, adequate number of eligible candidates as decided by the Bank will be shortlisted and will be called for GD / interview. Candidates possessing more than prescribed work experience in the relevant discipline and acquired relevant certifications shall get preference. Merely satisfying the eligibility norms do not entitle a candidate to be called for GD/Interview. The Bank reserves the right to call only the requisite number of candidates for the GD/Interview after preliminary screening / short-listing with reference to candidates qualifications, suitability, experience, etc., prescribed for the post.

**Wherever online test is conducted, candidates shall be called for GD and /or interview on the basis of their performance in the online test.**

- i. GD/ personal interview will be conducted to assess the candidate's personality, level of communication, clarity & problem solving innovativeness, level of efficiency, willingness to work in any part of the country, suitability for the post etc. The minimum qualifying marks in the interview would be 50% for General Category and 45% for SC/ST/PwBD category. Candidates not clearing the GD and / or interview will not be considered for final selection.
- ii. The post wise number of vacancies is provisional and may vary according to actual requirement of the Bank.
- iii. If no suitable candidate is found for a particular post, the Bank reserves the right to cancel the process of recruitment for that post.

## **8. GENERAL ELIGIBILITY:**

**Medical Fitness, Character and caste (wherever applicable) verification of selected candidates:** The appointment of selected candidates will be subject to their being declared medically fit by a qualified Medical Practitioner (not less than MBBS or equivalent) acceptable to the Bank in the prescribed medical examination report form and upon satisfactory verification of their character, antecedents & caste certificates (wherever applicable). Till such time, their appointment will be provisional.

### **Note:**

1. Bank reserve the right to modify/delete any criteria mentioned above.
2. Application format to be downloaded from Bank's website ([www.syndicatebank.in](http://www.syndicatebank.in)) under career option.
3. Scanned copy of the application should be mailed to E-mail ID: **horecruitments@syndicatebank.co.in on or before: 22.05.2019.**
  - a. Bank will send a confirmation mail to the applicant after receiving the application. In case any applicant does not get the confirmation mail within two working days from the date of sending the application, they may consider that their application has not successfully reached and should resend their application and documents as stated above. They can also check the status of their application by contacting CO: HRD on 080-22250161.
  - b. Information regarding personal interaction/interview will be intimated to the shortlisted applicants on their email ID.
  - c. The applicants are required to keep the original Application form with them along with one set of the requisite documents in support of their eligibility and submit the same when called for personal interaction/interview. Also, ensure to bring along the original documents for verification at the time of Personal interview/interaction.

4. Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her right to be called for interaction/interview.
5. **Incomplete applications or applications not in the prescribed format are liable for rejection.**
6. While every effort will be made to ensure that the intimation to the eligible applicants, short listed for attending the personal interview/interaction will be sent sufficiently in advance, the Bank will not be held responsible for delay in receiving the intimation by the applicant for any reason whatsoever. The applicants are advised to keep track of the status of their candidature by visiting their own email ID from time to time.
7. Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever.
8. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Udupi.
9. Before applying, the candidates should satisfy themselves about their eligibility for the post applied for. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries will be entertained by the Bank in this behalf.
10. All candidates will have to produce original as well as attested photocopies of certificates regarding qualification, experience, date of birth and caste (if applicable), NOC, etc., in support of their eligibility at the time of interview, failing which their candidature will be cancelled.
11. In case of candidates belonging to OBC category, the certificate inter-alia must specify that the candidate does not belong to 'CREAMY LAYER' section excluded from the benefits of reservations for OBCs in Civil Post and Services under Govt. of India. OBC certificate issued during the period 01.04.2019 to the date of interview, should be submitted by such candidates, if called for interview.
12. Only candidates willing to serve anywhere in India should apply.
13. Candidates serving in government/quasi government offices, Public Sector Undertaking (including Bank/financial institutions) should produce a 'No Objection Certificate' from their employer at the time of interview, in the absence of which, his/her candidature will not be considered.
14. The candidates will appear for the test/interview at the allotted centres at their own expense and risks and the Bank will not be responsible for any injury/ losses, etc. of any nature.
15. Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.
16. Canvassing in any form will be a disqualification.
17. Bank reserves the right to change the selection procedure, if necessary. The change, if any, shall be communicated to the candidates in advance.
18. Bank would be free to reject the candidature of any candidate at any stage of the recruitment process, if he/she is found to be ineligible. If appointed, such a candidate may be summarily removed and the fees paid by the ineligible candidates shall be forfeited.
19. The final selection will be on the basis of performance in test / group discussion and/or interview only.

20. The selected candidates shall execute a Service Bond of ₹. 2.0 lacs at the time of joining the Bank undertaking to serve the Bank for a minimum Service period of two years for JMGS-I & three years for MMGS-II.
21. Bank reserves the right to keep a waiting list of the merit listed candidates so as to make appointments from the said waitlist in case the selected candidates fail to join the Bank.
22. Selected candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
23. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature stands cancelled. If any of these shortcoming/s is/are detected even after appointment, his/her services are liable to be terminated.

**Decisions of Bank in all matters regarding eligibility, conduct of interview, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regard.**

**Action against candidates found guilty of misconduct:-**Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application. At the time of test/GD/interview, if a candidate is (or has been) found guilty of:

- (i) Using unfair means or
- (ii) Impersonating or procuring impersonation by any person or
- (iii) Misbehaving in the GD / interview or
- (iv) Resorting to any irregular or improper means in connection with his/her candidature for selection or
- (v) Obtaining support for his/her candidature by any means.

Such a candidate, in addition to rendering himself/herself liable for criminal prosecution, shall be liable:

- I. to be disqualified from the test/GD / interview for which he/she is a candidate
- II. to be debarred, either permanently or for a specified period, from any examination/interview or recruitment conducted by Bank.

**Please note that all the particulars mentioned in the application including Name of the Candidate, Category, Date of Birth, Post Applied for, Address, Mobile Number, Email ID, etc. will be considered as final and no change/modifications will be allowed after submission of the application form. Candidates are hence requested to fill in the application form with utmost care as no correspondence regarding change of details will be entertained. Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.**

Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/ her are found to be false at a later stage.

Date: 29.05.2019

Sd/-  
**GENERAL MANAGER (HR)**